

NEWS RELEASE

TENNESSEE DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT



NASHVILLE, TENNESSEE

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21st ANNUAL PROFESSIONAL/TECHNICAL CAREER EXPO NOVEMBER 7TH, 2002

NASHVILLE –Talk directly with employers who are hiring right now at the Professional and Technical Career Expo in Nashville on Thursday, November 7, 2002, at the Nashville State Technical Institute, 120 White Bridge Road. Approximately 35 area employers will be taking applications from 9:00 a.m. to 3:00 p.m. to fill job openings.

Representatives from companies like Kroger Accounting Center, The Tennessean, and Echo Star/Dish Network will be present to talk with applicants about available jobs, wage scales, and company benefits. Job opportunities include professional and technical positions. Last fall, the Expo attracted more than 700 jobseekers.

Free workshops will be held throughout the day for applicants needing assistance in interviewing skills, résumé writing, and negotiating the best job offer.

“If you have a two- or four-year degree or equivalent work experience and are looking for a job in the professional or technical area, the Expo is the place to be,” said Labor & Workforce Development Commissioner Mark Reineke. “Go to the event with an updated resume and be prepared to interview on the spot.”

The Professional and Technical Career Expo is sponsored by the Tennessee Department of Labor and Workforce Development, Nashville Area Chamber of Commerce, Nashville State Tech Community College, Nashville Technology Council, Middle Tennessee Career Center, Nashville Scene, and WRLT-Lightning 100.

The Tennessee Department of Labor and Workforce Development is an equal opportunity employer. Auxiliary aids and services are available upon request to individuals with disabilities.

El Departamento del Trabajo y de la Fuerza Laboral es un organismo empresarial que aplica la igualdad de oportunidades. Los servicios y ayudas auxiliares están disponibles para los individuos con impedimentos si los solicitan.

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PROFESSIONAL/TECHNICAL CAREER EXPO WORKSHOPS
NOVEMBER 7TH, 2002

10:00a.m. – 10:50 a.m.

Résumé Writing/Interviewing Skills
Library Building – Room –W-105

Presenter: **Mark Stiles**, Manager of Job Services
Tennessee Department of Labor and Workforce
Development

- *Learn some techniques to develop an excellent résumé.*
- *Learn the specifics of good interviewing skills to help you get the job.*

11:00 a.m. to 11:50 a.m.

Successful Internet Job Search Strategies
Library Building – Room –W-105

Presenter: **Connie Humphreys**, Global Career Development Facilitator
Middle Tennessee Career Center

Do you want to know some tips that will give you an edge when posting your résumé on the Internet or sending it by e-mail? What do employers see when you post your résumé on-line?

- *Learn how to conduct an Internet job search using a job database.*
- *Find out how to apply for a job on the Internet, use a search agent and find out about company web sites and job opportunities.*

12:00 Noon to 1:00 p.m.

Entrepreneurship-Owning and Operating Your Own Business
Weld Building – Room –W-105

Facilitators:

Richard Williams, Assistant Professor
Nashville State Technical Community College
Business Technology

Panelists:

- **Bobby Joslin, Joslin and Son Signs, Inc.**
Nashville State Technical Business Advisory Board Member
- **Andrea Compton, Compton House Management**
- **Edward C. Stevenson, KiJiJi Coffee House**
- **Cathy Lewis, Nick of Thyme Gourmet to Go & Cafe**

A panel of business owners from diverse businesses will discuss advantages, disadvantages and strategies to use in owning and operating your own business.

NOTE: Information on the 2002 PT Expo is available on the Internet at **www.ptexpo.com**